

### DUPLICATE DIPLOMA ORDER FORM

- Cost of duplicate diploma is \$30.00, payable by check or money order made out to Widener University Delaware Law School.
- All duplicate copies of diplomas will bear the word "Duplicate."
- All signatures appearing on the diploma will be those of current University officials.
- Allow 4-6 weeks for delivery. Diplomas are sent via certified mail (requiring a signature upon delivery).

Name: \_\_\_\_\_ (include name while in attendance if different)

Last four digits of SSN: \_\_\_\_\_ Contact phone or Email: \_\_\_\_\_

Degree awarded: \_\_\_\_\_ Graduation Month/Year: \_\_\_\_\_ / \_\_\_\_\_

*Please note: Your name will appear on your diploma as it is listed on your official academic record. Write that name below to ensure proper case and include middle name/initial, a suffix ("Jr.," "III," etc.) and any special characters, if applicable. If you were registered under a former/maiden name, and wish your diploma to reflect your current name, a photocopy of a legal document i.e., driver's license, court order, social security card, or marriage license must be provided.*

**Diploma Name:** \_\_\_\_\_  
(please print)

#### Diploma Mailing Address

Street: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Country (if outside U.S.): \_\_\_\_\_

*I understand that a duplicate diploma will not be issued to me if I have an outstanding financial obligation to the University.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return completed form and payment to:  
Registrar's Office  
Widener University Delaware Law School  
4601 Concord Pike  
Wilmington, DE 19803

Questions? Contact the Registrar's  
Office at 302-477-2170 or at  
DelawareLawReg@widener.edu.